

FORTHCOMING DECISIONS

FOR CONSIDERATION BY THE CABINET DURING THE PERIOD
1 FEBRUARY TO 30 APRIL 2024

This notice was published on Thursday, 18 January 2024, 28 days prior to the meeting

This Forthcoming Decision Plan contains details of all the key decisions that are due to be considered at the Cabinet meeting shown above, which have been received by the publication date. You should note that, whilst this notice is accurate at the date of publication, the date of the decision may change. As such, you are advised to contact Committee Services (see below for contact details).

A Key Decision is any decision:

- (a) Relating to the approval of or variation to the council's budget or policy framework which is reserved in the council's constitution for determination by full council on a recommendation from cabinet; or
- (b) Which involves the incurring of expenditure, or the making of savings, by the Council which are anticipated to be in excess of £300,000 with the exception of items previously included in the relevant approved budget;
- (c) Where the Council is entering into a contractual obligation with a value in excess of £500,000; or
- (d) For the acquisition or disposal of land or property with a value of over £500,000; or
- (e) Which is likely to be significant in terms of its effect on communities living or working in an area comprising two or more wards in the council's area.

When making key decisions, the Cabinet will consider a report on each item which, unless the matter is to be considered in private, will be available for inspection at the Council's offices, or on its website, at least five clear working days before the meeting. Copies of the report and background papers (provided not private) will be available at the time the report is made public on the Council's website or at the Council's offices.

If you would like further information on any of the items shown in this Forthcoming Decisions plan; such as copies or extracts of any report or background paper, or if you would like a copy of the Forthcoming Decisions plan, contact the Committee Services team by email at committee@folkestone-hythe.gov.uk or by telephone on 01303 853000. A copy of the Forthcoming Decisions plan is also available on the Council's website (www.folkestone-hythe.gov.uk).

All meetings* are open to the public, unless the subject matter is such that the Local Government Act 1972 (as amended) allows the matter to be considered in private. For information about attending meetings, please contact Jemma West, Democratic Services Senior Specialist, on 01303 853369.

*When a key decision is taken by an individual Cabinet Member or officer acting under delegated authority there is no requirement for that decision to be taken in public, and the event, time and place at which the decision is taken does not constitute a meeting under the terms of the Local Government Acts.

THE CABINET

Cabinet Member	Cabinet Members Portfolios
Councillor Jim Martin	Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy
Councillor Tim Prater	Deputy Leader of the Council and Cabinet Member for Finance and Governance
Councillor Gary Fuller	Cabinet Member for Resident Engagement and accountability
Councillor Mike Blakemore	Cabinet Member for Community and Collaboration
Councillor Polly Blakemore	Cabinet Member for Transport, Regulatory Services and Building control
Councillor Rebecca Shoob	Cabinet Member for Housing and Homelessness
Councillor Stephen Scoffham	Cabinet Member for Climate, Environment and Biodiversity
Councillor Rich Holgate	Cabinet Member for Place Plan, Heritage, Tourism and District Economy
Councillor Jeremy Speakman	Cabinet Member for Assets and Operations

CORPORATE LEADERSHIP TEAM

Name	Job Title
Dr Susan Priest	Chief Executive
Lydia Morrison	Interim S151 Officer and Director - Corporate Services
Andy Blaszkowicz	Director - Housing & Operations
Ewan Green	Director – Strategy and Resources

Decision Item / Report Heading	Item /Report Summary	Key Decision?	Exemption Class: Fully/Part/Open	Contact Officer	Cabinet Portfolio
February					
General Fund Budget and Council Tax 2024/25	This report sets out the final General Fund budget and council tax requirement for 2024/25, including that part of the local tax covering district and parish services.	Yes	Open	Ola Owolabi, Chief Financial Services Officer ola.owolabi@folkestone-hythe.gov.uk	Deputy Leader and Cabinet Member for Finance and Governance
Stourbank property - Potential Disposal	This report proposes the disposal of the property 'Stourbank', at Stanford South, which was purchased as part of the Otterpool Park project.	No	Open	Samuel Aligbe, Chief Officer - Corporate Estate and Development Samuel.aligbe@folkestone-hythe.gov.uk	Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy
Highview - Update on market testing and offers received for the site	This report provides an update to members following a market testing exercise and considers the offers received.	Yes	Part exempt	Andy Blaszkowicz, Director of Housing and Operations andy.blaszkowicz@folkestone-hythe.gov.uk	Cabinet Member for Assets and Operations
Housing Compliance Policies - Asbestos and Electrical Safety	This report seeks approval for the renewal of two policies in relation to Housing Landlord Health and Safety Compliance (Asbestos	No	Open	Gill Butler, Chief Officer - Housing gill.butler@folkestone-	Cabinet Member for Housing and Homelessness

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	and Electrical Safety) updated to reflect current legislation and working practices.			hythe.gov.uk	
Infrastructure Funding Statement 2023	In accordance with the latest revisions made via the Community Infrastructure Levy (Amendment) (England) (No. 2) Regulations 2019)[1], from December 2020 local authorities must publish an Infrastructure Funding Statement (IFS). The IFS document provides a summary of all financial and non-financial developer contributions relating to Section 106 Legal Agreements (S106) and the Community Infrastructure Levy (CIL) within Folkestone & Hythe District for a given financial year. This report seeks approval of the IFS, and identifies the infrastructure needs, the total cost of this infrastructure, anticipated funding from developer contributions, and the choices the authority has made about how these contributions will be used.	Yes	Open	James Hammond, Strategy & Policy Senior Specialist james.hammond@folkestone-hythe.gov.uk	Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy
Biggins Wood – Council Purchase of	Following the decision to dispose of the Biggins Wood site and	Yes	Open	Gill Butler, Chief Officer - Housing	Cabinet Member for Housing and

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Affordable Housing	Cabinet's approval of the HRA Business Plan the opportunity has arisen to purchase the affordable housing from the residential developer. This report sets out the opportunity which fits within the parameters of the HRA Business Plan and will deliver 24 new affordable homes to the Council.			gill.butler@folkestone-hythe.gov.uk	Homelessness, Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy
March					
Ship Street Development	The report will provide an update on proposals for the Ship Street Development and seeks approval to explore options for delivery.	Yes	Open	Samuel Aligbe, Chief Officer - Corporate Estate and Development Samuel.aligbe@folkestone-hythe.gov.uk	Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy
2022-23 Annual Equality Report	The Equality Act 2010 places a statutory duty on the council to prepare and publish information annually to demonstrate compliance with the Public Sector Equality Duty. The draft Equality & Diversity Annual Report is therefore presented for consideration and approval prior	No	Open	Gavin Edwards, Performance and Improvement Specialist gavin.edwards@folkestone-hythe.gov.uk	Cabinet Member for Community and Collaboration

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	to publication.				
Oportunitas Limited - Progress report 2023/24 and Business Plan 2024/25	This report proposes a Business Plan from the Board of Oportunitas Ltd (“the company”) covering its activities through to 31 March 2025. The report also provides a financial update for 2023/24. The report meets the requirement contained in the Shareholder’s agreement between the company and the Council.	No	Open	Gavin Edwards, Performance and Improvement Specialist gavin.edwards@folkestone-hythe.gov.uk	Deputy Leader and Cabinet Member for Finance and Governance
Waste & Street Cleansing Contract - Outcome of Contract Savings Negotiation	This report will detail the outcome of the negotiation with Veolia to achieve a saving on the annual cost of the Waste & Street Cleansing Contract.	Yes	Open	Andrew Rush, Chief Officer Place & Regulatory Services andrew.rush@folkestone-hythe.gov.uk	Cabinet Member for Assets and Operations
Telecare equipment in council independent living and age designated properties	In response to all analogue telephone systems being switched off by 2025, the council’s housing service has undertaken a procurement exercise to decommission the current hardwired telecare (Lifeline) equipment in its	Yes	Part exempt	Gill Butler, Chief Officer - Housing gill.butler@folkestone-hythe.gov.uk	Cabinet Member for Housing and Homelessness

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	<p>independent living and age designated housing properties, and to procure a replacement hybrid digital IP telecare solution for the independent living properties.</p> <p>This procurement was undertaken via a mini-competition through Consortium Procurement's Technology Enabled Lives framework. Cabinet is asked to approve the award of the contract to the highest scoring bidder as outlined in the report.</p>				
Housing Compliance Policies - Legionella and Lift Safety	This report seeks approval for the renewal of two policies in relation to Housing Landlord Health and Safety Compliance (Legionella and Lift Safety) updated to reflect current legislation and working practices.	No	Open	Gill Butler, Chief Officer - Housing gill.butler@folkestone-hythe.gov.uk	Cabinet Member for Housing and Homelessness
Tenant Engagement Strategy 2024-27	Under the Regulator of Social Housing's Tenant Involvement and Empowerment Standard, the Council is required to consult tenants once every three years on the best ways of involving them in the housing service. The	No	Open	Gill Butler, Chief Officer - Housing gill.butler@folkestone-hythe.gov.uk	Cabinet Member for Housing and Homelessness

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	Council's current Tenant Engagement Strategy expires in 2024, and officers have therefore prepared an updated version. Tenants have been consulted on this document and Cabinet is therefore being asked to approve the updated strategy				
FOLCA - FHDC Public Sector Hub, Concept Design, Business Case and Next Steps	The report updates Members on the work to date and considers next steps for the project.	Yes	Open	Samuel Aligbe, Chief Officer - Corporate Estate and Development Samuel.aligbe@folkestone-hythe.gov.uk	Cabinet Member for Housing and special projects, Cabinet Member for Property Management and Grounds Maintenance
April					
Date to be confirmed					
Housing Allocations Policy Review and Update	This report sets out the draft Housing Allocations Policy for the district. The policy determines how council and housing association homes are allocated in the district.	Yes	Open	Adrian Hammond, Housing Lead Specialist adrian.hammond@folkestone-hythe.gov.uk	Cabinet Member for Housing and Homelessness

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Princes Parade	This report will consider the proposal and resources necessary to engage with the community and their representative on the next steps for the PP site.	Yes	Open	Samuel Aligbe, Chief Officer - Corporate Estate and Development Samuel.aligbe@folkestone-hythe.gov.uk	Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy
Otterpool Demolition Programme	This report will be to present the Demolition Programme to Cabinet, and seek Cabinet Members approval to proceed with Phase One of the Demolition Programme, as part of the Otterpool Park enabling works, and will notify of Phase 2 of the programme and seek delegated authority to give permission for Phase 2 at a later date.	Yes	Part exempt	Samuel Aligbe, Chief Officer - Corporate Estate and Development Samuel.aligbe@folkestone-hythe.gov.uk	Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy
Otterpool Park Stewardship LLP Business Plan	This report presents the business plan for the new Otterpool Park stewardship vehicle for approval. The report provides detail on the establishment of the vehicle, the assets proposed to be transferred to the to the vehicle, the treatment of assets, and the proposed funding model.	Yes	Open	Ewan Green, Director of Strategy and Resources ewan.green@folkestone-hythe.gov.uk	Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy

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Otterpool Park LLP Joint Venture Agreement	This report seeks agreement for Otterpool Park LLP to enter into a joint venture to provide new housing as part of the phase 1 masterplan delivery. The report follows on from the agreement in principle to explore the opportunity and presents the detail of the proposal.	Yes	Part exempt	Ewan Green, Director of Strategy and Resources ewan.green@folkestone-hythe.gov.uk	Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy
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